

# Susan E. Thomas CPA, Ltd

## Earned Income Credit, Child Tax Credit & American Opportunity Tax Credit

Yes	No								
		<b>Select your filing status:</b>							
		<input type="checkbox"/> Single <input type="checkbox"/> Married filing jointly <input type="checkbox"/> Head-of-Household Single or married and lived apart from spouse for the last 6 months of the tax year <b>and</b> provided more than half the cost of maintaining a home for yourself and at least one qualifying child or relative who lived with you for more than ½ the year (exception – if qualifying relative is your father or mother, they do not need to live with you)							
		Do you and your spouse have a SSN that allows you to work or is valid for EIC?							
		Did you have any foreign earned income?							
		Were you a non-resident alien for any part of the tax year?							
		Did another person (other than spouse) provide more than half of your support?							
		Was your main home in the US for more than half the tax year? (Military personnel on active duty are considered to be living in the US)							
		Were you <b>or</b> your spouse (if married filing jointly) at least age 25 but under age 65 at the end of the tax year?							
		Can you provide documentation to substantiate eligibility for the amount of the credit(s) claimed on the return?							
		Were any credits disallowed/reduced in a previous year?							
		If disallowed/reduced, did you complete the required recertification form(s)?							
<b>If you have a qualifying child or children, answer the following questions for each child separately</b>									
		<b>Child's Name:</b>							
		<b>Relationship to child:</b>							
		<b>Child's Age:</b>							
				<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>
		Did any other of the child's relatives, including a parent (if not married filing jointly) live with the child in the US for over half the year and provide over half of the child's support during the tax year?							
		Does the child have a valid SSN that allows him or her to work or is valid for EITC purposes?							
		Did the child live with you in the US for more than half of the tax year?							
		If no, do you have a Release of Claim to Exemption for Child signed by the Custodial Parent for this child?							
		Is the child married?							
		If yes is the child filing a joint return with his or her spouse?							
		If yes is the child filing a joint return only as a claim for refund?							
		If the child is between the ages of 19 and 24 is the child a full-time student?							
		If the child is over the age of 19 and not a student, is the child permanently and totally disabled?							
		Do you have a bursar statement/receipts for this child's tuition or form 1098-T?							
		Did you provide us with accurate information regarding all income and business expenses received during the tax year?							

Taxpayer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Spouse Signature (if married filing jointly): \_\_\_\_\_

Date: \_\_\_\_\_